

MOBILITY AGREEMENT STAFF MOBILITY FOR TRAINING (STT) Academic Year 2026/27

Planned period of the physical training activity: from (dd/mm/yy) till (dd/mm/yy)

Duration of training (days) – excluding travel days:

If applicable, planned periods of virtual training activity

Last name(s)		First name(s)	
Nationality ¹		Gender	
Email		Department at Udk	

The Sending Institution

Name	Universität der Künste Berlin	Erasmus code ²	D BERLIN 03
Address, country code ³	Einsteinufer 43, 10587 Berlin Germany, DE		
Faculty, Department	International Office		
Contact person name, position, email, phone	Sandra Bayer International Office intb10@intra.udk-berlin.de , +49 30 3185 2057		

The Receiving Institution

Name		Erasmus code ²	
Address, country code ³			
Faculty, Department			
Contact person name, position, email, phone			



Section to be completed BEFORE THE MOBILITY

I. PROPOSED MOBILITY PROGRAMME

- Language of Training

Level 6

Part of a blended mobility programme? Yes No

Teil einer Blended Mobilität?

Training activity to develop pedagogical and/or curriculum design skills? Yes No

Mobilitätsmaßnahme zur Entwicklung von Kompetenzen Pädagogik und/oder Lehrplangestaltung:

Overall objectives of the mobility / *Ziele der Mobilitätsphase:*

Added value of the mobility / *Besonderer Nutzen (Mehrwert) der Mobilitätsphase hinsichtlich Modernisierungs- und Internationalisierungsstrategien der betroffenen Einrichtungen:*

Activities to be carried out / *Durchzuführende Aktivitäten:*

Expected outcomes and impact / *Erwartete Ergebnisse und Effekte (z.B. auf die berufliche Weiterentwicklung der*s Mitarbeiter*in und auf beide Einrichtungen):*



II. COMMITMENT OF THE THREE PARTIES

By signing this document, the teacher, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement. ⁵

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share their experience, in particular its impact on their professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The staff member and receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

Staff member

Name:

Signature:

Date:

UdK Berlin

Name of the responsible person:

Signature:

Date:

The receiving institution

Name of the responsible person:

Signature:

Date:

1 Nationality: Country to which the person belongs administratively and that issues the ID card and/or passport.

2 Erasmus Code: A unique identifier assigned to every higher education institution awarded the Erasmus Charter for Higher Education (ECHE). It is only applicable to higher education institutions located in Programme Countries.

3 Country code: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>

4 ISCED-F 2013 search tool (available at http://ec.europa.eu/education/tools/isced-f_en.htm) should be used to find the ISCED 2013 detailed field of education and training.

5 Circulating papers with original **signatures** is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution.

6 <https://www.europaeischer-referenzrahmen.de/sprachniveau.php>